

OGC HAS REVIEWED.

18 April 1947

**CONFIDENTIAL**

MEMORANDUM TO EXECUTIVE OFFICER, SPECIAL OPERATIONS

Subject: Approval Authority of Chief, Personnel  
Procurement Section

25X1A

1. In accordance with CIG Administrative Order [redacted] dated 6 December 1946, certain payments are authorized to be made to prospective employees when they are directed to report to Washington for assessment. The Administrative Order provides that all vouchers for payments of this nature will be approved by the Branch Chief in accordance with Special Funds Regulations. In addition, the vouchers must be forwarded prior to the approval of the Branch to the Chief, Personnel Procurement Section of the Projects Support Division for approval. You have requested the undersigned to initiate the necessary papers in order that the Chief, Personnel Procurement Section may approve such vouchers as a Branch Chief, which would make unnecessary further approvals before payment.

2. Paragraph 4.2 of the Special Funds Regulations provides that all vouchers will be approved prior to submission to the Certifying Officer by the Chief of the Branch to which the payee is attached. Paragraph 6.4 of the Special Funds Regulations lists the positions within the Office or Branch concerned which are authorized to execute the approval required of Branch Chiefs. In the Personnel and Administration Branch, the Chief, Projects Support Division is listed. Paragraph 6.3 provides that the authorities specified to approve advances, accountings, and vouchers will not be delegable.

3. Since the Personnel Procurement Section is organizationally a part of the Projects Support Division of Personnel and Administration, it would not appear that the Chief of such Section could be construed as a Branch Chief within the meaning of the Special Funds Regulations. Further, the authority to approve vouchers could not be delegated to him. Therefore, it will be necessary to have a specific authorization granted to the Chief, Personnel Procurement Section to approve vouchers for the type of expenses set forth in Paragraph III of CIG Administrative Order No. 42. A proposed authorization is attached for your convenience. A request for an authorization of this nature should be processed to the Director, CIG through the Executive for P & A.

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cc: [redacted]

Assistant Secretary of Defense

App [redacted]

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**CONFIDENTIAL**

JSW:mbt

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**MEMORANDUM TO CHIEF, PERSONNEL PROCUREMENT SECTION**

**Subject: Authorization to Approve Vouchers**

1. You are hereby authorized to approve advances, accountings, and vouchers in the same manner as Branch Chiefs, in accordance with Special Funds Regulation No. 1, dated 21 October 1946. This authority is limited to the approval of advances, accountings, and vouchers for expenses authorized under Paragraph III of CIG Administrative Order [REDACTED] dated 8 December 1946.

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HOYT S. VANDENBERG  
Lieutenant General, U. S. A.  
Director of Central Intelligence

JSW:mbt

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